|  |  |
| --- | --- |
| Participant |  |
| Date |  |
| Experimenter |  |

**Experimenter Checklist**

**Morning of experiment**

* Send email reminder to participant early in the morning

**Before participant arrives**

* Arrive at least 15 minutes before experiment start time
* Print instructions, consent form, demographic questionnaire, and payment receipt; set them out with a pen
* Generate participant ID and block order [ , gl / lg ]
* Prepare room, equipment, and task

**At experiment**

* Welcome the participant
* Verify proof of vaccination
* Restroom, show location if needed
* Consent form (record the starting time as they read) [ ]
* Demographic questionnaire
* Instructions
* Quiz
* Target sticker and sit comfortably
* Run first half of experiment [ , ]
* Run second half of experiment [ , ]
* Play the first gamble [ , ]
* Play the second gamble [ , ]

**End of experiment**

* Tell participant to remove target sticker from forehead
* Pay participant and ask them to sign the payment receipt
* Thank participant

**After experiment**

* Update participant schedule spreadsheet
* Update participant collected spreadsheet
* Update demographics spreadsheet and destroy paper copy
* Update payment log
* Save raw data in experiment folder on Google Drive
* Reset marbles
* Run quality control code
* Update participant quality spreadsheet